



Tel: 089 30 76 69 60 office@strasser-strasser.de

Verena Neumayer

Project Assistant / Office Manager

Training

2018
Trained facilitator of LEGO® SERIOUS PLAY® method and materials

2018
Certified Marketing Manager (Allensbach Hochschule / münchener marketing akademie)

2013
Certified Change Manager (Strasser & Strasser AG)

010 – 2011
Certified Management Assistant (Haufe)

2006 – 2007
Fachhochschulreife (Telekolleg)

2005
„Professionelle Chefassistenz“ (Akademie für Sekretariat und Büromanagement)

2005
„Rhetorik & Kommunikation intensiv“ (Akademie für Sekretariat und Büromanagement)

1996 - 1999
Business Management Assistant – Apprenticeship at KIEFEL GmbH

Experience

Since 2008
Strasser & Strasser Unternehmensberatung AG

- 2008 - 2012 Teamassistant
- since 2012 Business Development, Consulting, Marketing and Processes

1999 - 2007
Personal Assistant to CIO/CTO at KIEFEL GmbH

Areas of expertise

- Training & Consulting
- Project Office
- Marketing & Sales
- Event Management